

## **Processing of personal data – information in accordance with the General Data Protection Regulation (2016/679/EC)**

Lebenberg Advokatbyrå (below ‘Advokatbyrån’) is the controller of the personal data concerning contact persons that we obtain in conjunction with assignments or that is otherwise processed when the assignment is being prepared or administered. You are not obliged to provide us with personal data, but we, however, cannot undertake assignments without this data, as we cannot perform the necessary controls regarding conflict of interest and money laundering.

We process the data to perform obligatory controls regarding conflict of interest and (when appropriate) money laundering, perform and administer the assignment, to protect your interests and also for reporting and invoicing purposes. This data is processed on the basis of Advokatbyrån’s obligation to perform contracts, comply with a legal obligation, perform a task carried out in the public interest, legitimate interest or consent.

The data may also be used for business and methods development, market analysis, statistics and risk management. The data that is processed with a view to developing and analysing the business, is done so on the basis of our legitimate interest in developing the business and communicating with our contacts.

We will not disclose personal data to anyone outside Advokatbyrån, other than in the event that: (i) it has been specially agreed between Advokatbyrån and yourself; (ii) it is necessary within the framework of a certain assignment in order to protect your rights; (iii) it is necessary to enable us to comply with a statutory obligation or an official or court decision; or (iv) we engage external service providers to perform an assignment on our behalf. The data may be disclosed to courts, public authorities, other parties and the representatives of other parties if this is necessary to protect your rights.

The personal data is saved in accordance with the obligation imposed on Advokatbyrån according to *Vägledande regler för god advokatsed* [Guidelines for the ethical standards of Swedish advocates] for a period of ten years from the date of completion of a matter, or a longer period if warranted considering the nature of the matter. Data that is processed with a view to developing, analysing and marketing Advokatbyrån’s business is also saved for a period of ten years after the last contact.

You have the right to request information at no cost from Advokatbyrån about the use of the personal data relating to you. We will rectify or delete data that is incorrect or restrict the processing of such data at your request or on our own initiative. You also have the right to ask for your data not to be processed for direct marketing purposes. Further, you have the right to obtain part of your personal data in a machine-readable format or, where technically feasible, to have this data transmitted to a third party nominated by you.

If you are dissatisfied with our processing of your personal data, you can make a complaint to a supervisory authority, which in Sweden is the Swedish Data Protection Authority, [www.datainspektionen.se](http://www.datainspektionen.se). You can also refer to the supervisory authority in the country you live or work.

Contact us at [info@lebenberg.se](mailto:info@lebenberg.se) or the address below if you have any questions relating to our processing of personal data.

The controller is Lebenberg Advokatbyrå AB, corporate identity (ID) number 556262-1721, Grev Turegatan 44, SE-114 38 Stockholm, Sweden, +46-8 661 14 14, [www.lebenberg.se](http://www.lebenberg.se).